



# CFK ACADEMY



5901 College Road | Key West, FL 33040 | 305.292.2400

<https://www.cfk.edu/cfkacademy>

**Dr. Ja-Ronika Veldheer**  
*Principal*

**Jen Alexander**  
*Assistant Principal*

## **Parent Advisory Council 2025-2026**

### **Meeting Minutes**

**August 18, 2025**

Attendees in-person: Amy Andrade, Dustin Bass, Laura Stewart, Angela Youngs, April Allen, Christine Drewel, Ja-Ronika Veldheer, Stephanie Mitchell, Millie Rodriguez, Jen Alexaner

Attendees online: Michele Adams, Claudia Valdes, Lindsey Tolis, George Tolis

1. Call to order @2:33pm PAC President Amy Andrade
2. Pledge AP Jen Alexander
3. Adopt August agenda: Stephanie (1<sup>st</sup>) Millie (2<sup>nd</sup>) Principal Veldheer
- ~~4. School Liaison Presentation Kimberly Bacon~~
5. Focus on PAC Principal Veldheer
  - a. Review Bylaws
    - i. Adopt Bylaws: Stephanie (1<sup>st</sup>) Millie (2<sup>nd</sup>)
  - b. Nominate following positions: Chair, Vice-chair, and Secretary positions: Stephanie (1<sup>st</sup>) Dustin (2<sup>nd</sup>)
    - i. Review job duties and responsibilities: Need secretary to be taking notes at meetings and then email them to Ap.
  - c. Vote on following positions: Chair, Vice-chair, and Secretary
    - i. Chair nominated and accepted unanimously: Amy Andrade
    - ii. Vice Chair nominated and accepted unanimously: Stephanie Mitchell
    - iii. Secretary nominated and accepted unanimously: Millie Rodriguez
    - iv. Social media representative accepted unanimously: Claudia Valdes
  - d. Go over proposed PAC sponsored event dates for the 2025-2026 School Year:
    - i. August 24: Welcome Kickball and Family Picnic @Truman Waterfront; 2pm
      1. Amy needs an RSVP so she can get enough food. Will include in Friday email to parents.
    - ii. Start with Hello Spirit Week; September 15-19<sup>th</sup>
    - iii. September 20: Community Swim Night @Marker; Southernmost Beach Resort; 6pm
    - iv. October 10: Creepy Campus Ghost Tour Fundraiser @CFK campus; 6, 7 & 8pm
    - v. November 20: Thanksgiving Trivia Fundraiser @CFKA downstairs; 6pm; Team T-Shirts encouraged. Lots of prizes awarded that evening. Anyone with gift certificates give them to



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Amy.

- vi. December 18: Holiday Trivia Fundraiser @CFKA downstairs; 6pm; Onesies and holiday attire encouraged.
- vii. February 12: Sweetheart or Not Dance @Marker; 6pm
- viii. Added: March 13<sup>th</sup> Luau at Key West Botanical Garden as a CFKA Fundraiser; 6pm
- ix. April 24: Senior Sunrise Breakfast TBD
- x. Added: Possible Fury sunset boat trip in April; Amy to secure date
- xi. May 9: Jr/Sr Prom possibly at the Southernmost Beach Resort; same venue space as last year.
- xii. CFKA Parent Page on Facebook: Claudia Valdes to handle and add Amy and Jen to admin.
- xiii. Comments about a recruitment "Rush" to expose students to CFKA or even tutoring sessions to middle school students
- xiv. Opportunities for students such as singing Christmas carols, plogging, Holiday Floats

~~6. Focus on Students~~ ~~Student Council President~~

~~a. Update on student council~~

7. Focus on School

Principal Veldheer

- a. School Improvement Plan
- b. Community Service Opportunities
  - i. Starting August 29<sup>th</sup>
  - ii. Jen working on internship paperwork for Jrs/Srs during the community service timeslot
  - iii. Purpose for students to have experience in their field; good for college applications
- c. Parent Workshop: August 27 via TEAMS or in-person @2:45
  - i. FOCUS tutorial
  - ii. Ways to help your child to be successful in high school

8. Adjourn @3:35pm